

**Borough of Edinboro  
Council Meeting Minutes  
April 14, 2025**

**CALL TO ORDER:**

The meeting was called to order at 6:30 PM.

**Pledge of Allegiance**

**ROLL CALL:**

Council members present were Aaron Gast, Mary Ann Horne, Kelly Gheres, George Gast, Pat Davis, Mark Eisert, and Amanda Frantz-Mamani. Junior Council Members Braydan Hartshorn and Cole Montanye were also present.

Other officials present were Solicitor Pat Kennedy and Borough Manager Jason Spangenberg. Citizens present were Mary Ann Mook, Curtis Hals, Kyle Shoulders, MJ Campbell, John Stachowiak, Kathy Sibbald, Bill Sibbald, Jane Crawford, Pat Koloskee, Nevaeh List, and Mary Ann Schenck.

Mayor Gast noted that Council met in Executive Session to discuss a personnel matter on March 25 from 6:00 PM to 6:26 PM.

**MINUTES:**

Mary Ann Horne moved to approve the minutes of the March 10 regular meeting as presented. Pat Davis seconded, and the motion passed 7-0.

**PUBLIC PARTICIPATION:**

Mary Ann Schenck, 116 Sunset Drive. Ms. Schenck asked if glass recycling was available curbside or only via drop-off at the sewer plant. Manager Spangenberg replied that glass will be taken by the trash hauler curbside but it is only recycled via the drop-off site. The Recycler newsletter would be updated.

**COMMITTEE REPORTS:**

**Finance Committee:**

Pat Davis moved to approve bills paid March 24 totaling \$139,720.26; and April 14 totaling \$166,461.91. Mary Ann Horne seconded, and the motion passed 7-0.

Pat Davis moved to approve payroll paid March 20 totaling \$84,677.98; and April 3 totaling \$89,940.29. Mary Ann Horne seconded, and the motion passed 7-0.

**Personnel Committee:**

Mayor Gast stated that Borough Manager Jason Spangenberg intends to depart the position upon the hire of a new Manager. He thanked Mr. Spangenberg for his service and said that details of the employment search have not yet been determined.

## **MANAGEMENT REPORTS:**

Manager Spangenberg presented his report.

**Borough Building Work:** Work on the Borough building's lower level is well underway. We expect this work to be completed in a few weeks.

**Joint Parks Plan:** As part of the next phase of the Parks Plan, we have been awarded a DCNR Peer-to-Peer grant on the joint behalf of the Borough and Township. This grant will cover \$18,000 of the \$20,000 cost of a consultant to review the needs of our area as it relates to the potential for the establishment of a Joint Parks & Rec Commission or similar entity. The first phase of the Parks Plan is nearing completion, with a public Open House scheduled for 5:00-6:30 PM this Wednesday, April 16 at the County YMCA in Edinboro. This Open House will be an opportunity for the public to review the work that the planning committee has done to this point and review plans for potential parks improvements.

**Sidewalk to Post Office:** The contractor began work on April 1 for this project, with the goal of completing the sidewalk and pedestrian bridge by the end of 2025.

**Mural Project:** As announced previously, the ECED has received grant funding to make a new mural on the building next to the Crossroads Dinor. The ECED Arts Committee is finalizing the mural design, with plans for completion this summer.

**Renaissance Block Grants:** Our ECGRA Renaissance Block Grant program, which provides funding for exterior improvements to residential properties, has been a major success so far. This year we have expanded the program to homes along Rt. 6N, with many 6N homeowners already expressing an interest in participating. Grants received for this program total \$280,000 since 2022.

**Nature's Outlet Improvements:** Phase 2 work will begin April 21. This phase will include installing more walkways and a gazebo. We hope for the work to be finished by early summer.

**Sewer Plant Building Project:** The project to construct a new building at the sewer plant to replace the outdated garage and operations buildings is officially breaking ground this month. This process will likely take into 2026 to complete. After years of planning, we are very excited to see construction begin.

**Park Grants:** As previously announced, we have been awarded a \$25,000 grant from ECGRA to fund parks improvements including renovating the Billings Park bathhouse and replacing the picnic tables at various Borough park pavilions. The total estimated cost of these improvements is about \$72,000. Last fall he also applied for a \$35,742 Erie County Parks grant, yet to be awarded. On March 31 he met with the County Executive at Billings Park to discuss the grant application. The County Executive was very supportive, and we hope to receive good news on the grant soon.

**Boating Facility Grant:** We had applied for a PA Fish & Boat Commission Boating Facility grant for Billings Park bath house repairs and boat parking lot improvements. Unfortunately we have received word that our grant application was not selected for funding.

**Erie Street Bridge:** As previously announced, we have been awarded a grant to cover 95% of the costs to replace the obsolete bridge over the dam. Erie County recently informed us that, due to increased costs, this project will have to wait until at least 2028 to begin planning.

Sewer Phase 2 Funding: Planning for the Wastewater Treatment Plant Phase 2 improvements project continues, estimated to cost \$8 million+. As previously announced, we have applied for a \$1 million grant through the PA Local Share gaming revenue grant program for this project. We will seek various funding sources for this project, including applying for a PENNVEST loan. We are planning to submit the PENNVEST application this month.

Police Interviews: The police hiring process continues tomorrow with oral interviews.

Cherry Street: Washington Township was awarded a grant through the Statewide Local Share program for this project. A preconstruction meeting was held on April 10 with the contractor Hiles Excavating. They expect to begin work in June, with the estimated timeframe for completion being 4-6 weeks. The contract requires that the project be complete by October 6.

PA Small Water Grant: This month we plan to submit a grant application to the PA Small Water & Sewer Program to fund a project to dig into the ground at the 180 homes with unknown water service line materials, to determine the makeup of these lines. The grant application is for \$363,987, with an estimated project cost of \$428,220.

Litter Clean Up Day: This annual event is scheduled for Saturday, April 26 at 11 AM. Dumpsters and gloves/bags will be available at a few locations around town.

Edinboro Borough Manager: Mr. Spangenberg stated that, after 11 years working for the Borough including 4 as Manager, he has made the difficult decision that it is time to tackle a new challenge. Once a new Manager is found, he plans to begin working for a company that provides accounting support for municipalities and school districts in PA. He hopes to be able to continue to work on the Borough's accounting, and he plans to continue to be actively involved in the community.

#### **Finance:**

Mary Ann Horne moved to approve Resolution 8-2025:

#### ***BOROUGH OF EDINBORO RESOLUTION NO. 8-2025***

***A RESOLUTION***, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.

***WHEREAS***, Erie County receives an annual distribution from the Pennsylvania Department of Transportation (PennDOT) to be disbursed to the County's municipalities as County Aid from Liquid Fuels Tax income; and

***WHEREAS***, Erie County must distribute their allocated budget based on the formula approved by the Liquid Fuels Formula Committee, and the formula is recalculated annually using current mileage, population, and millage rates; and

***WHEREAS***, based on the aforementioned formula, Erie County has budgeted the amount of \$11,430 to be distributed to the Borough of Edinboro for 2025 Liquid Fuels County Aid; and

***WHEREAS***, municipalities are obligated to approve the use of the County Aid distribution by annual Resolution.

***NOW, THEREFORE, BE IT RESOLVED*** by the members of the Borough Council, that the Borough of Edinboro approves the 2025 Liquid Fuels County Aid, in the amount of \$11,430, to be used for road maintenance.

***ADOPTED this 14<sup>th</sup> day of April, 2025.***

Amanda Frantz-Mamani seconded, and the motion passed by 7-0 roll call vote: George Gast, yes; Amanda Frantz-Mamani, yes; Mark Eisert, yes; Mary Ann Horne, yes; Pat Davis, yes; Kelly Gheres, yes; and Aaron Gast, yes.

Mary Ann Horne moved to approve Resolution 9-2025:

**BOROUGH OF EDINBORO  
RESOLUTION NO. 9-2025**

***A Resolution to Approve an Application for the  
PA Small Water & Sewer Program***

***Be it RESOLVED***, that the Borough of Edinboro of Erie County, Pennsylvania hereby requests a PA Small Water and Sewer Program Grant of \$363,987 from the Commonwealth Financing Authority to be used for the Edinboro Water Lead Service Line Analysis Project.

***Be it FURTHER RESOLVED***, that the Applicant does hereby designate Jason Spangenberg, Borough Manager/Secretary and Aaron Gast, Mayor as the officials to execute all documents and agreements between the Borough of Edinboro and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

*I, Jason Spangenberg, duly qualified Secretary of the Borough of Edinboro, Erie County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by majority vote of the Borough of Edinboro Council at a regular meeting held the 14<sup>th</sup> of April, 2025 and said Resolution has been recorded in the Minutes of the Borough of Edinboro and remains in effect as of this date.*

*IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Edinboro, this 14<sup>th</sup> day of April, 2025.*

Pat Davis seconded, and the motion passed by 7-0 roll call vote: George Gast, yes; Amanda Frantz-Mamani, yes; Mark Eisert, yes; Mary Ann Horne, yes; Pat Davis, yes; Kelly Gheres, yes; and Aaron Gast, yes.

**Police:**

Mary Ann Horne moved to approve a 911 Dispatch Services agreement with Erie County. Manager Spangenberg noted that this is a renewal of an existing agreement, with the added provision that we must advertise a non-emergency police phone number to our residents to reduce stress on the 911 system. Pat Davis seconded, and the motion passed 7-0.

**COMMUNITY LIAISONS:**

**Washington Township:**

George Gast stated that Township Council at their recent meeting discussed the Cherry Street project which should be completed this summer. Township Council also thanked the Borough for the assistance provided by our wastewater department in helping a Township employee obtain wastewater certification.

**Lakeside Association:**

Pat Davis stated that the Lakeside Association thanked the Borough for maintaining the dog waste cleanup stations around the lake.

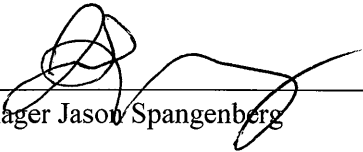
**NEW BUSINESS:**

Mayor Gast noted that a draft Stray Cat Policy was in Council's packet for review.

Manager Spangenberg discussed a request from local pickleball players for the Borough to install windscreens on the fences around the basketball/pickleball courts at Thompson Park. He said he would seek more information.

**ADJOURNMENT:**

Mayor Gast moved for adjournment, and the meeting was adjourned at 6:56 PM.

**ATTEST:**  
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Manager Jason Spangenberg  
\_\_\_\_\_  
Mayor Aaron Gast