

**Borough of Edinboro  
Council Meeting Minutes  
April 10, 2023**

**CALL TO ORDER:**

The meeting was called to order by Mayor Aaron Gast at 6:30 PM.

**Pledge of Allegiance**

**ROLL CALL:**

Council members present were Aaron Gast, Jim Kiley, Mary Ann Horne, Spencer Larson, Amanda Frantz-Mamani, and Pat Davis. Absent was Mark Eisert.

Other officials present were Borough Manager Jason Spangenberg and Solicitor Tim Wachter. Citizens present were Mary Schenck, MJ Campbell, Mary Ann Mook, Rebecca Dickson, Walter Dickson, Debbie McElroy, John Stachowiak, and Jackie Rhen.

**MINUTES:**

Mary Ann Horne moved to approve the minutes of the March 13 regular meeting as presented. Pat Davis seconded, and the motion passed 6-0.

**PUBLIC PARTICIPATION:**

Rebecca Dickson, 301 Washington Street. Ms. Dickson requested that Council amend the Code to change the maximum stoop size from 4'x6' to also allow a stoop to match the size of an existing overhang. She stated that this is a safety concern to allow sufficient room on the stoop to navigate opening the door, including during rain and freezing weather. She noted that this change would be more logical and would reduce the cost for residents by not requiring a variance application. Mayor Gast stated that he agrees with the intent of her request, and that he does not foresee an issue getting an ordinance together to make this change. Solicitor Wachter mentioned the process that must be followed for such an ordinance, including Planning Commission review and a hearing. Council members generally expressed their support for the request.

Debbie McElroy, 113 Maple Drive. Ms. McElroy thanked the Borough police for being out and visible recently. She expressed a concern with the upcoming construction project at the 6N/99 intersection and its impact on drivers speeding down side roads to avoid the intersection. Manager Spangenberg replied that the PD would do their best to keep on top of it, and he suggested that she reach out to state legislators to request that they pass the pending bill to allow local police to use RADAR.

**COMMITTEE REPORTS:**

**Finance Committee:**

Mary Ann Horne moved to approve bills paid March 27 totaling \$75,647.33; and paid April 10 totaling \$129,077.71. Jim Kiley seconded, and the motion passed 6-0.

Mary Ann Horne moved to approve payroll paid March 23 totaling \$83,821.66; and paid April 6 totaling \$87,502.46. Jim Kiley seconded, and the motion passed 6-0.

**Ordinance Review Committee:**

Solicitor Wachter stated that he would revise Ordinance 626 to include the stoop provisions discussed earlier in the meeting, and that the ordinance would need to be reviewed by Erie County Planning and the Edinboro Planning Commission before another hearing could be held. Mayor Gast moved to table the ordinance and Mary Ann Horne seconded.

**MANAGEMENT REPORTS:**

Borough Manager Jason Spangenberg presented his report. Regarding the PennDOT US-6N/PA-99 intersection project, a meeting was held March 22 discussing this project. Construction is expected to start after Memorial Day and last through the summer. No all-out intersection closures are anticipated at this time.

The sidewalk along Rt. 99 north project is set to begin on May 1 and last through the summer.

March 15-17 he attended the Public Employer Labor Relations Advisory Service conference in State College, for the first time since 2019.

The annual Knox Law Symposium was held March 29, and it was informative as always.

The annual Clean Up Day event is scheduled for April 29 at 11 AM.

In March 2022 we applied for three grants through the Statewide Local Share Grant program. On March 17, 2023 we finally received word that we had been awarded a grant for all three applications: \$44,980 for upgrades to the Borough building community room downstairs, \$94,367 for a new downtown mural, and \$437,182 for the sewer plant's building project.

**Public Works:**

Mary Ann Horne moved to approve Resolution 5-2023:

***BOROUGH OF EDINBORO  
RESOLUTION NO. 5-2023***

***A RESOLUTION, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.***

***WHEREAS, Erie County receives an annual Grant from the Pennsylvania Department of Transportation (PennDOT) to be disbursed to the County's municipalities as County Aid from Liquid Fuels Tax income; and***

***WHEREAS, Erie County must distribute their allocated budget based on the formula approved by the Liquid Fuels Formula Committee, and the formula is recalculated annually using current mileage, population, and millage rates; and***

***WHEREAS, based on the aforementioned formula, Erie County has budgeted the amount of \$11,513 to be distributed to the Borough of Edinboro for 2023 Liquid Fuels County Aid; and***

**WHEREAS**, municipalities are obligated to approve the use of the County Aid distribution by annual Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Borough Council, that the Borough of Edinboro approves the 2023 Liquid Fuels County Aid, in the amount of \$11,513, to be used for road maintenance.

**ADOPTED** this 10<sup>th</sup> day of April, 2023.

Jim Kiley seconded, and the motion passed by 6-0 roll call vote: Amanda Frantz-Mamani, yes; Jim Kiley, yes; Mary Ann Horne, yes; Pat Davis, yes; Spencer Larson, yes; and Aaron Gast, yes.

**Recreation:**

Amanda Frantz-Mamani moved to approve the annual \$1,000 donation to the July 3 fireworks event and to allow the use of the Borough's insurance for the event. Jim Kiley seconded, and the motion passed 6-0.

**COMMUNITY LIAISONS:**

Mary Ann Horne noted that the EVFD is holding a meeting on April 16 to discuss EMS staffing.

Mary Ann Horne stated that PML's regional meeting is scheduled for April 19 in St. Marys.


**NEW BUSINESS:**

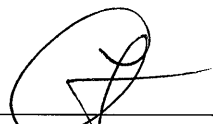
Jim Kiley moved to approve Mayor Gast's attendance at the annual PSAB conference in Hershey. Amanda Frantz-Mamani seconded, and the motion passed 6-0.

**ADJOURNMENT:**

Mayor Gast moved for adjournment, and the meeting was adjourned at 7:07 PM.

ATTEST:

  
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Manager Jason Spangenberg

  
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Mayor Aaron Gast