

**Borough of Edinboro
Council Meeting Minutes
January 3, 2022**

CALL TO ORDER:

Monday, January 3, 2022 the regularly scheduled meeting was called to order by Mayor Aaron Gast at 6:43 PM.

Pledge of Allegiance

ROLL CALL:

Council members present were Aaron Gast, Pat Davis, Jim Kiley, and Mary Ann Horne. Absent were Mark Eisert, Robert Mulligan, and Spencer Larson.

Other officials present were Solicitor Tim Wachter and Borough Manager Jason Spangenberg. Citizen present was Mary Ann Mook.

MINUTES:

Mayor Gast moved to approve the minutes of the December 13, 2021 regular meeting as presented. Jim Kiley seconded, and the motion passed 4-0.

PUBLIC PARTICIPATION:

None

COMMITTEE REPORTS:

Finance Committee:

Mary Ann Horne moved to approve bills paid December 30, 2021 totaling \$143,297.07. Pat Davis seconded, and the motion passed 4-0.

Mary Ann Horne moved to approve payroll paid December 16, 2021 totaling \$75,010.35; and paid December 30, 2021 totaling \$72,527.64. Pat Davis seconded, and the motion passed 4-0.

MANAGEMENT REPORTS:

Borough Manager Jason Spangenberg presented his report. Washington Township Council voted to approve a water agreement last month. Our Water Authority met earlier this evening to discuss approval of the agreement. The agreement was approved by the Authority Board, including one minor amendment.

The project let date for the sidewalk to Giant Eagle has been pushed back to spring, with work expected to be completed by the end of summer, barring further delays. Residents along the work route were first contacted in mid-December to discuss the property acquisition process.

The 6N/99 intersection project is currently on hold as one of the property owners is contesting the proposed property take that PennDOT needs to expand the intersection. Further utility work is also needed before construction can begin. The anticipated spring construction may need to be delayed further.

A meeting was held on December 9 with Erin Wiley Moyers from DCNR, Norm Willow and Hannah Lovell from Washington Township, and Pat Davis to discuss the DCNR parks grant program. We then met again with the Washington Township representatives on December 15 to discuss our cooperation in more detail. The meetings were very productive; discussions are underway about a joint Borough-Township comprehensive parks plan, which could be funded through DCNR and ECGRA grants.

We received a letter last month from the Perry Hi-Way Hose Co. regarding their concerns about the EVFD's level of EMS coverage currently being provided. We held a meeting on December 14 with EVFD and Washington Township to discuss this letter and potential ways we can help. Following this meeting, we are confident that the EVFD continues to provide solid service to our area, especially considering the many challenges EMS providers are facing currently. We will continue to explore ways that we can help.

On December 16 Manager Spangenberg attended a luncheon for the Western PA Municipal Managers Association, held in Sewickley.

The ECED's Edinboro Gift Certificate Program had another strong holiday season. Total sales in 14 months for the program are over \$42,000 and new businesses continue to enroll.

Finance/HR:

Mayor Gast moved to approve Resolution 4-2022:

***BOROUGH OF EDINBORO
RESOLUTION NO. 4-2022***

WHEREAS, by virtue of Resolution No. 12-2001, adopted October 8, 2001, the Home Rule Borough of Edinboro, Erie County, Pennsylvania declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and,

WHEREAS, the Municipal Records Manual was updated and approved on December 16, 2008 and amended on March 28, 2019, and Edinboro Borough Council intends to follow the most up-to-date version, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFOR, BE IT RESOLVED by Council of Home Rule Borough of Edinboro, Erie County, Pennsylvania, assembled this 3rd day of January, 2022 in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Prior 2015 – records requiring 7-year retention:

<i>Insurance claims and policies</i>	<i>Public Utility Realty Reports</i>
<i>Treasurer Bond Certificates</i>	<i>Job Announcements</i>
<i>Workers Compensation records</i>	<i>Realty Transfer records</i>

