

**BOROUGH OF EDINBORO**  
**COUNCIL REORGANIZATIONAL MEETING**  
**January 2, 2024**  
**6:15 PM**

- I. Call to Order
- II. **Nominations**
  - A. Mayor
  - B. Deputy Mayor
- III. **Council Committee & Liaison Appointments (by Mayor)**
  - A. Mayor will review requests and email the appointments
- IV. New Business
  - A. **Solicitor Appointment**
    - 1. Reappoint Timothy Wachter and Knox Law Firm
  - B. **Legal for labor issues**
    - 1. Reappoint Mark Wassell and Knox Law Firm
  - C. **Appoint engineering services: Greenman-Pedersen Engineering, Deiss & Halmi Engineering, Urban Engineers, HRG Engineering, KLH Engineering, and Mark J. Corey & Associates, as needed**
  - D. **Designate depositories of funds: PLGIT & Marquette Savings Bank**
  - E. **Designate local paper of circulation: Meadville Tribune and/or Erie Times-News**
  - F. **Authorize signers on all bank accounts: Mayor, Finance Committee Chair, & Deputy Mayor**
  - G. **Emergency Management Coordinator: Reappoint West Erie County Emergency Management Agency and Shawn Wroblewski**
  - H. **Building Code Official & Inspector: Reappoint Building Inspection Underwriters**
  - I. **Board/Commission Appointments**
    - 1. Zoning Hearing Board
      - a) Daniel Foulkrod 01/01/2024 – 01/01/2029
    - 2. Civil Service Commission
      - a) George Roberts 01/01/2024 – 01/01/2030
      - b) Paul Hagerty 01/01/2024 – 01/01/2030
    - 3. Planning Commission
      - a) Kyle Shoulders 01/01/2024 – 01/01/2028
      - b) Tony Arnt 01/01/2024 – 01/01/2028
  - J. **Fee Schedule Resolution 1-2024 - ACTION**
  - K. **Appoint Erie County Tax Collection Committee Representatives Resolution 2-2024 – ACTION**
  - L. **Appoint Erie Area Council of Governments Representatives Resolution 3-2024 – ACTION**
- V. Adjourn

**BOROUGH OF EDINBORO COUNCIL**

**AGENDA**

**January 2, 2024**

**6:15 PM Reorganizational Meeting (separate agenda)**

**6:30 PM Ordinance Hearing**

**Regular Meeting to follow**

**Call to Order Regular Council Meeting by Mayor**

**I. Pledge of Allegiance**

**II. Roll Call:** Amanda Frantz-Mamani \_\_\_\_, Pat Davis \_\_\_\_, Aaron Gast \_\_\_\_, Mary Ann Horne \_\_\_\_, Mark Eisert \_\_\_\_, VACANT \_\_\_\_, VACANT \_\_\_\_, Solicitor Tim Wachter \_\_\_\_, Borough Manager Jason Spangenberg \_\_\_\_

**III. Approval of Minutes**

- **December 11, 2023 regular meeting and CDBG hearing**

**IV. Public Participation**

"Please give name, address, and organization which you represent (if any)."

A.

**V. Old Business**

A. Committee Reports –

**1. Finance Committee – Chair Mary Ann Horne**

a) **Approve bills** paid January 2, 2024 totaling **\$147,904.76 ACTION**

b) **Approve payroll** paid December 14, 2023 totaling **\$90,952.54**; and paid December 28, 2023 totaling **\$82,136.27 ACTION**

**2. Ordinance Review Committee – Chair Mark Eisert**

a) **Ordinance 628 short-term rental Zoning amendment – ACTION**

**3. Personnel Committee – Chair Pat Davis**

a) Openings for Committees –

- Civil Service Commission 1 alternate

b) **Appointments to Borough Council – ACTION**

4. Public Safety – Chair Mary Ann Horne

5. Recreation/Lake/Environment – Chair Aaron Gast

6. Street, Buildings, and Grounds- Chair Jim Kiley

**B. Solicitor's Report**

1.

**C. Management Reports**

1. Manager's Report

**2. Finance/HR**

a) **Resolution 4-2024 for the annual disposition of records – ACTION**

3. Emergency Management
  - a) Prior meeting minutes
4. Police
  - a) Monthly report – FYI
5. Code Enforcement/Planning/Zoning
6. Public Works
7. Sewer
8. Recreation
9. Water
10. Refuse/recycling

**D. Community Liaisons**

1. University Liaison – Pat Davis
2. Erie County Planning Liaison – Aaron Gast
3. EVFD Board Liaison – Mary Ann Horne
4. PA Municipal League – Mary Ann Horne
5. Municipal & Water Authorities – Aaron Gast
6. Washington Township – Mark Eisert
7. Watershed Association – Mary Ann Horne
8. Joint Planning Commission – Aaron Gast
9. Boroughs Association – Aaron Gast
10. Lakeside Association – Pat Davis
11. Metropolitan Planning Organization – Aaron Gast
12. Edinboro Community & Economic Development – Pat Davis
13. Erie Area Council of Governments – Pat Davis, alt. Aaron Gast

**VI. Communications**

- 1.

**VII. New Business**

1. **Resolution 5-2024 CDBG FY2022 revision**

**VIII. Adjournment**

**2024 EDINBORO BOROUGH COUNCIL MEETINGS: 2<sup>nd</sup> Monday; meeting 4<sup>th</sup> Monday of the month only as needed. January 2, January 22, February 12, February 26, March 11, March 25, April 8, April 22, May 13, May 29, June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23, October 14, October 28, November 11, November 25, December 9, December 23, beginning at 6:30 PM**