

**Borough of Edinboro  
Council Meeting Minutes  
October 11, 2021**

**CALL TO ORDER:**

Monday, October 11, 2021 the regularly scheduled meeting was called to order by Mayor Aaron Gast at 6:30 PM. It was noted that Council met in Executive Session for a personnel matter at 6 PM prior to this meeting, ending at 6:20 PM.

**Pledge of Allegiance**

**ROLL CALL:**

Council members present were Fred Langill, Aaron Gast, Pat Davis, Jim Kiley, Alyssa Dobson, and Mark Eisert. Absent was Mary Ann Horne.

Other officials present were Solicitor Tim Wachter and Interim Borough Manager Jason Spangenberg. Citizens present were Curtis Hals, Craig Sheehan, Stephanie Berger, and Mary Schenck.

**MINUTES:**

Pat Davis moved to approve the minutes of the September 13, 2021 regular meeting and CDBG hearing as presented. Mark Eisert seconded, and the motion passed 6-0.

Mark Eisert moved to amend the meeting agenda to add the appointment of Jason Spangenberg as Borough Manager, per the terms of the employment contract. Alyssa Dobson seconded the motion to amend the agenda. Solicitor Wachter noted that this item was not on the original agenda because the details of the contract were not finalized until this evening. The motion passed 6-0.

**PUBLIC PARTICIPATION:**

None

**COMMITTEE REPORTS:**

**Finance Committee:**

Jim Kiley moved to approve bills paid September 27 totaling \$236,630.00; and paid October 11 totaling \$333,047.09. Mark Eisert seconded, and the motion passed 6-0.

Jim Kiley moved to approve payroll paid September 23 totaling \$85,612.75; and paid October 7 totaling \$80,266.53. Mayor Gast seconded, and the motion passed 6-0.

**Personnel Committee:**

Mayor Gast moved to appoint Jason Spangenberg as Borough Manager according to the terms of the contract. Jim Kiley seconded, and the motion passed 6-0.

## MANAGEMENT REPORTS:

Borough Manager Jason Spangenberg presented his report. General McLane and Edinboro University's Homecomings took place over the last two weekends. Community members were excited to take part in these events again after having to cancel in 2020.

The racks for the University's bike share program have been installed in front of the Borough building, behind the EDINBORO sign, and at Billings Park. This should provide students and residents an easy and accessible way to get around town once the bikes are ready to go.

On September 16 he attended a seminar in Grove City regarding laws and changes to the employee insurance landscape. Health insurance premiums will continue to rise, with our projected rate increase for 2022 coming in at about 12%.

Since 2004, Washington Township has taken a payment from the Edinboro University Student Government Association each year to pay to the EMTA for the bus route that comes through Edinboro. Starting the fall, we are now handling this payment, following discussions with the EMTA in September.

On September 30 he attended the Knox Law Symposium regarding recent and upcoming municipal law changes. There have been many developments since the last Symposium in early 2019.

We are nearing a resolution to this situation that could soon bring water to McLane Church. Washington Township Council is reviewing a proposed agreement.

Regarding the sidewalk to Giant Eagle, the project let date has been pushed back to next spring, with work expected to be completed by the end of next summer, barring further delays. The public comment period will end October 12, at which point the process should be able to move forward.

This week he will be submitting the final application for a grant to fund a sidewalk on 6N to the Post Office and main entrance to EU campus. This is the same grant program that is funding the sidewalk to Giant Eagle. He has received support letters from Ryan Bizzarro and Michele Brooks for the project to include in the application.

Improvements to the appearance of the Borough's wastewater lift station on Lakeside Drive are now complete. Superintendent Brian Osborn had the tanks painted dark green, and his staff assisted in the planting of shrubs along the road.

Regarding the Thompson Park basketball court lighting project, initial site preparation work was completed last week. Once the light poles are received, the electrical lines and poles will be installed.

The façade committee met to review the status of open items. There will be additional funding available, pending approval from ECGRA. This downtown improvement program will continue in 2022 to provide ample time to allocate the remaining funds.

The budget for 2022 is in the works. There will be public budget workshops on October 13 and 20 at 4 PM to review the budget that will be proposed for approval in November.

**Finance/HR:**

Mayor Gast moved to set the check signers as the Mayor, Deputy Mayor, and Finance Committee Chair. Alyssa Dobson seconded, and the motion passed 6-0.

Mayor Gast moved to approve Resolution 13-2021:

**BOROUGH OF EDINBORO  
RESOLUTION NUMBER 13-2021**

**RESOLUTION OF BOROUGH COUNCIL OF EDINBORO BOROUGH  
APPROVING THE FY 2021 CDBG APPLICATION AND AUTHORIZING ITS SUBMISSION TO  
THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**WHEREAS**, the Borough of Edinboro has been designated a CDBG "entitlement" municipality pursuant to the provisions of PA Legislative Act 179 of 1984; and

**WHEREAS**, such designation entitles the Borough to receive an annual allocation of Community Development Block Grant funds from the PA Department of Community and Economic Development (DCED) to undertake activities to address housing and community development needs as identified in the Three Year Plan and which will principally benefit low-to-moderate income persons, and

**WHEREAS**, the Borough has requested that the County of Erie, acting through the Erie County Department of Planning and Community Development, herein, referred to as County Planning, administer the Borough's CDBG program; and

**WHEREAS**, the PA DCED has informed the Borough that it is eligible to receive FY 2021 Community Development Block Grant monies in the amount of **\$119,694**; and

**WHEREAS**, the Borough, with the assistance of County Planning has conducted the requisite public hearings; completed the Three Year Plan; and prepared the application for CDBG funding assistance in accordance with program requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Edinboro Council that:

- The application for FY 2021 CDBG funding assistance is hereby in all respects approved.
- The Borough agrees to comply with all program requirements, federal statutes and regulations applicable to the State CDBG program.
- The Department of Planning, on behalf of Edinboro Borough, is hereby authorized to file the application for financial assistance with the PA Department of Community and Economic Development.

**THEREFORE**, the undersigned, Aaron L. Gast, Mayor of the Borough of Edinboro, does hereby certify that the resolution was adopted at a duly noticed regular meeting of the Borough of Edinboro Council on the 11<sup>th</sup> day of October 2021.

Mark Eisert seconded, and the motion passed by 6-0 roll call vote: Mark Eisert, yes; Alyssa Dobson, yes; Jim Kiley, yes; Pat Davis, yes; Fred Langill, yes; and Aaron Gast, yes.

**Zoning:**

Mayor Gast moved to approve the Ash/Washington subdivision as recommended by the Planning Commission. Alyssa Dobson seconded. Manager Spangenberg explained that this would split the vacant lot at the corner of Ash and Washington and add the land onto the lots of the adjacent properties. The motion passed 6-0.

**Sewer:**


Mayor Gast moved to award the 2022-2024 sludge hauling bid to Pro Waste as low bidder. Alyssa Dobson seconded, and the motion passed 6-0.

Pat Davis thanked Sewer Superintendent Brian Osborn for his work on improving the appearance of the Lakeside Drive lift station.

**ADJOURNMENT:**

Mayor Gast moved for adjournment, and the meeting was adjourned at 6:49 PM.

ATTEST:

  
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Manager Jason Spangenberg

  
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Mayor Aaron Gast