

**Borough of Edinboro
Council Meeting Minutes
June 13, 2022**

CALL TO ORDER:

Monday, June 13, 2022 the regularly scheduled meeting was called to order by Mayor Aaron Gast at 6:39 PM.

Pledge of Allegiance

ROLL CALL:

Council members present were Jim Kiley, Spencer Larson, Amanda Frantz-Mamani, Mark Eisert, Aaron Gast, and Mary Ann Horne (via phone). Absent was Pat Davis.

Other officials present were Solicitor Tim Wachter and Borough Manager Jason Spangenberg. Citizens present were Curtis Hals, MJ Campbell, Mary Ann Mook, Stephen Skaines, Ray Smaltz, Wendy Smaltz, Jim Butts, Jackie Rhen, and Dan Beggs.

MINUTES:

Mayor Gast moved to approve the minutes of the May 9 regular meeting and ordinance hearing as presented. Amanda Frantz-Mamani seconded, and the motion passed 6-0.

PUBLIC PARTICIPATION:

Monte Noble was on the agenda to speak but was not present.

Stephen Skaines, 101 Moray Drive. Mr. Skaines stated that he attended the previous meeting to mention that crosswalk signals weren't working, and as of this meeting there are still some signals not working. Manager Spangenberg replied that the Public Works Superintendent is aware and is attempting to get the signals working.

COMMITTEE REPORTS:

Finance Committee:

Mayor Gast moved to approve bills paid May 23 totaling \$127,821.23; and paid June 13 totaling \$102,785.36. Mary Ann Horne seconded, and the motion passed 6-0.

Mayor Gast moved to approve payroll paid May 19 totaling \$82,221.32; and paid June 2 totaling \$89,648.13. Jim Kiley seconded, and the motion passed 6-0.

Personnel Committee:

Mayor Gast moved to appoint Jim McEldowney as an alternate to the Civil Service Commission. Mary Ann Horne seconded, and the motion passed 6-0.

MANAGEMENT REPORTS:

Manager Spangenberg presented his monthly report. The Edinboro Art & Music Festival returned May 20-22 at Goodell Gardens. Despite some rain, the event was a success, and we were excited to have the event back for the first time since 2019.

The Edinboro Triathlon was held on Saturday, June 4. The weather was perfect, and by all indications, the event was a success.

Last month we launched a food composting program for residents in collaboration with Erie County and Conservation Compost. The program is free for residents to participate, and we have already received over 40 signups.

Officer John Beuchert is retiring from our police force this month. John has served the community well since 2004 and we are sorry to see him go. We will be performing interviews later this month to find a replacement.

We are due this year for replacement of our office computers. We will be receiving an estimate from Erie company TechWorx to assist with this major project.

The employment contract for our police department is up for renewal. We held the first negotiation meeting on June 3, and we anticipate an easy renewal keeping the contract largely the same.

On June 9 he attended a meeting of municipal leaders held by the County Executive. It was a very productive meeting, and we will likely have these meetings quarterly moving forward.

Finance:

Mayor Gast moved to approve Resolution 17-2022:

**BOROUGH OF EDINBORO
RESOLUTION 17-2022**

A RESOLUTION, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.

WHEREAS, the Employee Safety Committee, representing the various operating departments of the Borough of Edinboro, has worked diligently to develop an amended written employee safety manual; and

WHEREAS, the process for amending the written employee safety manual requires approval by Borough Council; and

WHEREAS, said written employee safety manual was last updated in 2013.

NOW, THEREFORE, BE IT RESOLVED by Borough Council that the Employee Safety Manual, attached hereto and made a part hereof, is hereby adopted as the Employee Safety Program of the Home Rule Borough of Edinboro.

ADOPTED this 13th day of June, 2022.

Manager Spangenberg stated that there were not any major edits to the manual, just small corrections and edits since it hadn't been updated since 2013. Mark Eisert seconded, and the motion

passed by 6-0 roll call vote: Amanda Frantz-Mamani, yes; Mark Eisert, yes; Jim Kiley, yes; Mary Ann Horne, yes; Spencer Larson, yes; and Aaron Gast, yes.

Mayor Gast moved to approve a memorandum of understanding with Washington Township for the ECGRA Multi-Municipal Collaboration Grant. Manager Spangenberg explained that this grant is for the Joint Parks Plan with Washington Township, and this MOU is required to submit the application to ECGRA. Amanda Frantz-Mamani seconded, and the motion passed 6-0.

Zoning:

Solicitor Wachter stated that an ordinance is needed to approve the rezoning on the agenda, so the motion would need to be tabled until an ordinance can be drafted. Mayor Gast moved to table the rezoning until the next meeting, Jim Kiley seconded, and the motion passed 6-0.

NEW BUSINESS:


Mayor Gast moved to approve the road closing and event permits for the Highmark QUAD Games, the Lakeside July 4 Celebration, and the Edinboro Lake Kayak Poker Run, waiving the permit fee for each. Manager Spangenberg noted that Council is allowed to waive the fees when an event is for a nonprofit or charitable cause, which all of these events are. Amanda Frantz-Mamani seconded, and the motion passed 6-0.

Mark Eisert brought up a concern about Borough boat dock renters subleasing their dock spaces, making income from the Borough docks. Council requested that Manager Spangenberg draft a resolution for the next meeting to amend the Dock Policy to prohibit this activity.

ADJOURNMENT:

Mayor Gast moved for adjournment, and the meeting was adjourned at 7:00 PM.

ATTEST:



Manager Jason Spangenberg



Mayor Aaron Gast