

BOROUGH OF EDINBORO
COUNCIL REORGANIZATIONAL MEETING
January 3, 2022
6:30 PM

- I. Call to Order
- II. **Nominations**
 - A. Mayor
 - B. Deputy Mayor
- III. **Council Committee & Liaison Appointments (by Mayor)**
 - A. Mayor will review requests and email the appointments
- IV. New Business
 - A. **Manager Appointment**
 - 1. Appoint Borough Manager Jason Spangenberg
 - B. **Solicitor Appointment**
 - 1. Appoint Timothy Wachter and Knox Law Firm and set compensation \$175 per hour
 - C. **Legal for labor issues**
 - 1. Appoint Mark Wassell and Knox Law Firm and set compensation of \$205 per hour
 - D. **Appoint engineering services: Greenman-Pedersen Engineering, Deiss & Halmi Engineering, Urban Engineers, HRG Engineering, KLH Engineering, and Mark J. Corey & Associates, as needed, & approve compensation per rate schedules:**

Compensation:
 - Deiss & Halmi Engineering – per rate schedule
 - Greenman-Pedersen Engineering – per rate schedule
 - Urban Engineers – per rate schedule
 - HRG – per rate schedule
 - KLH – per rate schedule
 - Mark J. Corey & Associates – \$90 per hour
 - E. **Fee Schedule Resolution 1-2022 - ACTION**
 - 1. Increase to rental permit fees
 - F. **Designate depositories of funds:** PLGIT & Northwest Savings Bank with option to use other banks within the Edinboro Community
 - G. **Designate local paper of circulation:** Meadville Tribune and/or Erie Times-News
 - H. **Authorize signers on all bank accounts:** Mayor, Finance Committee Chair, & Deputy Mayor – minimum of two signatures required
 - I. **Emergency Management Coordinator:** Reappoint West Erie County Emergency Management Agency and Andrew Pennock
 - J. **Building Code Official & Inspector:** Reappoint Building Inspection Underwriters

K. Board/Commission Appointments

1. Civil Service Commission
 - a) Todd Jay 01/01/2022 – 01/01/2028
2. Zoning Hearing Board
 - a) Richard Crilley 01/01/2022 – 01/01/2027
 - b) Daniel Foulkrod and Eric Cunningham (alternates) annual renewal through 2022
3. Planning Commission
 - a) Matt Baker 01/01/2022 – 01/01/2026
 - b) John Kieffer 01/01/2022 – 01/01/2026
 - c) Dave Smith 01/01/2022 – 01/01/2026
 - d) Dave Storch (alternate) 01/01/2022 – 01/01/2026
4. Municipal Authority Board
 - a) Jon Foulkrod 01/01/2022 – 01/01/2027

L. Appoint Erie County Tax Collection Committee Representatives:

1. Primary: Jason Spangenberg
2. First Alternate: Mary Ann Horne
3. Second Alternate: Chair of ECTCC

Resolution 2-2022 – ACTION

M. Appoint Erie Area Council of Governments Representatives:

1. Primary: Pat Davis
2. First Alternate: Aaron Gast
3. Second Alternate: Jason Spangenberg

Resolution 3-2022 – ACTION

V. Adjourn

BOROUGH OF EDINBORO COUNCIL

AGENDA

January 3, 2022

6:30 PM Reorganizational Meeting (separate agenda)

Regular Meeting to follow

Call to Order Regular Council Meeting by Mayor Aaron Gast

I. Pledge of Allegiance

II. Roll Call: Robert Mulligan ____, Pat Davis ____, Aaron Gast ____, Jim Kiley ____, Mark Eisert ____, Spencer Larson ____, Mary Ann Horne ____, Solicitor Tim Wachter ____, Borough Manager Jason Spangenberg ____

III. Approval of Minutes

- **December 13, 2021 regular meeting**

IV. Public Participation

"Please give name, address, and organization which you represent (if any)."

A.

V. Old Business

A. Committee Reports –

1. Finance Committee – Chair Mary Ann Horne

a) **Approve bills** paid December 30, 2021 totaling **\$143,297.07 ACTION**

b) **Approve payroll** paid December 16, 2021 totaling **\$75,010.35**; and paid December 30, 2021 totaling **\$72,527.64 ACTION**

2. Ordinance Review Committee – Chair

3. Personnel Committee – Chair Pat Davis

a) Openings for Committees –

- Civil Service Commission 1 alternate

- Planning Commission 1 alternate

4. Public Safety – Chair

5. Recreation/Lake/Environment – Chair Aaron Gast

6. Street, Buildings, and Grounds- Chair Jim Kiley

B. Solicitor's Report

1.

C. Management Reports

1. Manager's Report

2. Finance/HR

a) **Resolution 4-2022 for the annual disposition of records – ACTION**

b) Annual audit to take place the week of January 24

3. Emergency Management

4. Police

a) Monthly report – FYI

5. Code Enforcement/Planning/Zoning

6. Public Works
7. Sewer
8. Recreation
- 9. Water**

a) **Washington Township Water Agreement – ACTION**

10. Refuse/recycling

D. Community Liaisons

1. University Liaison – Pat Davis
2. Erie County Planning Liaison – Aaron Gast
3. EVFD Board Liaison – Mary Ann Horne
4. PA Municipal League – Mary Ann Horne
5. Municipal & Water Authorities – Aaron Gast
6. Washington Township – Mark Eisert
7. Watershed Association – Mary Ann Horne
8. Joint Planning Commission –
9. Boroughs Association – Aaron Gast
10. Lakeside Association – Pat Davis
11. Metropolitan Planning Organization – Aaron Gast
12. Edinboro Community & Economic Development – Pat Davis
13. Erie Area Council of Governments – Pat Davis, alt. Aaron Gast

VI. Communications

- 1.

VII. New Business

- 1.

VIII. Adjournment

2022 EDINBORO BOROUGH COUNCIL MEETINGS: 2nd Monday; meeting 4th Monday of the month only as needed. January 3, January 24, February 14, February 28, March 14, March 28, April 11, April 25, May 9, May 23, June 13, June 27, July 11, July 25, August 8, August 22, September 12, September 26, October 10, October 24, November 14, November 28, December 12, December 28, beginning at 6:30 PM